

# Goatstown ETSS - Parent Staff Association

## Meeting Minutes and Actions

**Meeting Date: August 31<sup>st</sup>, 2023**

Attendees	Attendees	Attendees
Jonathan Browner	Denise Fitzsimons	Xanthe Scheenjes
Maire Toomey	Gary Byrne	Nicola MacCarthy
Dana Conaty	Claire O'Brien	Liz Fitzpatrick

**Apologies:** Ewelina & Collette

**Minutes:**

Agenda Item	Discussion Points
<b>Welcome &amp; School Updates</b>	<ul style="list-style-type: none"><li>• Difficult teacher recruitment environment but school did ok with this</li><li>• Two staff are studying for guidance and counselling</li><li>• Primary school joining premises so need to be mindful of that</li><li>• First musical for the school taking place this year</li></ul>
<b>Plan for the Year</b>	<ul style="list-style-type: none"><li>• PSA Roles - Dana, Denise and Nicola to stay on</li><li>• Policy Review - one policy for this year, possibly school trip or homework. Agreed subcommittee and one marked up document only to board.</li><li>• Fundraising- subcommittee is there, X and N to meet on 6<sup>th</sup> Sept with others if they want to continue</li><li>• Table Quiz for mid November</li><li>• Musical and Goodbye to Notre Dame</li><li>• Suggestion of other fund raising activities, list to be given to JB when committee meets</li><li>• Admin fee and voluntary contribution separate</li><li>• Voluntary Contribution button to be available</li></ul>

<b>PSA AGM and BOM</b>	<ul style="list-style-type: none"> <li>• 2 parent nominees required for BOM</li> <li>• Gender balance preferable</li> <li>• New chairperson is Samantha Holman</li> <li>• AGM on 21<sup>st</sup> Sept. – Owen Cleary speaking</li> <li>• PSA to encourage other parents to show up</li> </ul>
<b>AOB</b>	<ul style="list-style-type: none"> <li>• Schedule for Coffees for parent meetings</li> </ul>

**Actions:**

	<b>Action</b>	<b>Owner</b>	<b>Due date</b>
1	Send policies for review	JB	
2	Table Quiz	Fund raising committee	
3	Add donation button to website	Clodagh K/JB	
4	Coffees 6 <sup>th</sup> Sept Coffee 14 <sup>th</sup> Sept Coffees 19 <sup>th</sup> Sept	Dana & Xanthe Nicola & other Dana, Nicola & Denise	