

# Goatstown ETSS - Parent Staff Association

## Meeting Minutes and Actions

Meeting Date: January 19<sup>th</sup> 2023

Attendees	Attendees	Attendees
Eddie McGinn	Denise Fitzsimons	Xanthe Scheenjes
Maire Toomey	Catherine Vale	Nicola MacCarthy
Dana Conaty	Claire O'Brien	Jonathan Browner
Donal Casey	Anne Roche	Clodagh Keane
Moya Carey	Liz Fitzpatrick	

Apologies: Lisa McVeigh

### Minutes:

Agenda Item	Discussion Points
Welcome & Introductions	<ul style="list-style-type: none"><li>DC opened the meeting, welcomed new members and Clodagh Keane (newly appointed API in the school)</li></ul>
School Self Evaluation (SSE)	<ul style="list-style-type: none"><li>CK introduced purpose of SSE and the focus on wellbeing including parent survey (DE survey template)</li><li>JB requested reminders to be given to school community to complete - hoping for 60% response rate</li><li>Student and teacher survey completed already</li><li>28 questions, doesn't take long</li><li>Feedback text box available</li></ul>
Culture Night	<ul style="list-style-type: none"><li>Art display, music and drama</li><li>How do we manage this for donations</li><li>LF brought us through most efficient way for school to increase revenue from donations through CHY3 forms and explained process</li><li>JB and EMcG explained benefit of stage and lights and if we can raise funds for this</li><li>JB to add CHY3 form to welcome pack</li><li>Suggestion to add donation button to website</li></ul>

TY update	<ul style="list-style-type: none"> <li>• Consultation almost finished, still to talk to second years</li> <li>• Hopes/ needs/ fears</li> </ul>
Antibullying Sub Committee	<ul style="list-style-type: none"> <li>• One document to be created by subcommittee</li> <li>• JB to give guidance on what can and can't change</li> <li>• Four people meet and give feedback</li> </ul>
Parents Handbook Feedback	<ul style="list-style-type: none"> <li>• Three members to meet and create one doc - back to JB by Jan 31<sup>st</sup></li> </ul>
AOB	<ul style="list-style-type: none"> <li>• NCCP fees paid</li> <li>• Second Year PT meeting - 2 volunteers for coffee needed</li> <li>• Building update - DES provided info to DLR, foliage been cleared on site</li> <li>• SHPE discussion and potential external person for topics not dealt with</li> <li>• Poverty/ financial hardship in the school - potentially create a friendship/ share/ swap wall or area. To be done discreetly. Parents to arrange this. Benevolent fund exists but not used often.</li> </ul>

**Actions:**

	Action	Owner	Due date
1	Send separate survey links per year	Clodagh Keane	
2	Add CHY3 form to welcome packs	Jonathan	
3	Add donation button to website	Clodagh K/JB	
4	Sub comm to meet for Anti Bully		
5	Meet for Parents Handbook and feedback to JB	NMacC	31.01.23